



## **Responsible Use of Live Streamed Lessons/Sessions**

### **Parents/Carers and Students of Llanishen High School agree to:**

- be punctual for all lessons / sessions
- access the relevant files for each lesson in advance and have the materials to hand
- make sure the device is fully charged and they have all power adapters ready before the session as well as a good connection to the internet
- switch off the camera and microphone and any background noise such as music, Xbox, TV or mobile phone that could affect the session experience for other pupils
- ensure that the pupils are dressed appropriately, in a suitable location and treat the lesson / session as they would the normal school environment
- show respect to each pupil and staff member participating in the online class
- seek to contribute in a positive manner to the online class and not be disruptive at any time. If you wish to ask questions then use the appropriate tool on the digital platform used. Any inappropriate or irrelevant comments will be removed from the chat feature
- not to share images of the class or record any session
- uphold the highest standards in respect of behaviour. Staff will continue to follow the school's Behaviour Management Policy during any live session. A pupil may be removed from the current or any future sessions if the behaviour falls below expectations.

### **Additional information**

*Parents/Carers may listen in to any live session if they wish to support their child but at no point are they permitted to join in the session, ask any questions or contribute on behalf of their child. Should there be any need to communicate with the class teacher then the usual protocols should be followed.*

*\*Note that the teacher can record the live lesson/session. These recordings are the school's property and they will not be shared with any other organisation unless there are child protection concerns. Any recording of lessons/sessions will be treated in the same way as all the other personal data held by the school in line with Child Protection and GDPR policies.*